

CITY COUNCIL

TRAVEL AUTHORIZATION REQUEST

I hereby request that I be authorized to proceed on official city business to the following named places and return to San Antonio, on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof from city funds in accordance with prescribed policies and procedures applied to such reimbursement.

COUNCILMAN JULIAN CASTRO

Destination or Itinerary: (If more than one point, state, "in order listed" or "any order.") To attend the Greater San Antonio Chamber of Commerce SA to DC trip for the purposes of meeting with various legislators on key issues on San Antonio.

Estimated date of departure from San Antonio: Sunday, March 7, 2004
Estimated date of return to San Antonio: Wednesday, March 10, 2004

GRATUITOUS OR NON-CITY FUNDED TRIPS

This trip will be paid for entirely or (partially) by a third party or from non-City funds.

DONOR: _____

VALUE: _____

EXCEPTIONS:

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Official Business only
Dual purpose-Goodwill
Dual purpose-Education
Dual purpose-City Business

Financial Data:

Estimated cost of travel: \$1900.00
Travel Advance requested: \$ 0.00
Fund, Account & Index Code to be charged: 02124/010701/601930


Signature of Traveler

I hereby certify that the above request for travel authorization has been approved by the City Council on the 11th day of March, 2003.


MAYOR

ATTEST: 
CITY CLERK

2004 MAR -5 PM 3:30

RECEIVED
CITY OF SAN ANTONIO
CITY CLERK